Pendleton Home School Association Bylaws

The Pendleton Home School Association (PHSA) is a non-sectarian support group for homeschooling families. Our mission is to expand educational opportunities, facilitate interaction, communicate information, promote a positive image of homeschooling and encourage parents in the education of their children. PHSA membership is not based on any one homeschooling approach, political platform, religious outlook, philosophical ideal or race.

Members

❖ Membership runs from July 1-June 30th of each year.
❖ Visiting family members and guests do not need to sign the photo liability release.
❖ Families homeschooling together must pay dues individually unless occupying the same residence.
❖ If dues for returning members are not received by PHSA by September 1st of the current school year, then emails will stop being sent and access to group activities will be denied.
❖ New members can sign up at any time.
❖ 50% scholarships for dues are usually available on request.
❖ $5 'Early Bird' discount is offered on membership if mailed before July 31 of current school year.
❖ Signed bylaws, liability and photo release are required before becoming a member.

Activities/Sports

❖ In order to participate in PHSA activities, each family must sign up to organize or assist in some capacity with at least one activity or event during the school year (July 1-June 30).
❖ In order to participate in PHSA sports, each family must sign up to coach or assist with at least one sport during the school year (July 1-June 30).
❖ Participation in the sports program is not a right but a privilege and is subject to the authority of the PHSA Board to judge what is best for the good of the organization. Should students' behavior hinder the effectiveness of the PHSA sports program, they may be asked to participate in a coaching capacity rather than as a participant or be asked not to participate at all.
❖ PHSA requires adult (age 21 and older) supervision at all activities for all children, including high school aged children.
❖ The PHSA supervision ratio is one adult to a maximum of seven children if any non-immediate family members are included.
❖ All PHSA activities are for PHSA members only unless otherwise specified.
❖ Members are to make all inquiries about an event only to the person who is organizing the activity/field trip.
❖ The organizer of each field trip or activity is responsible for sending a thank you on behalf of PHSA.
❖ PHSA's photo policy is to exclude the names of children on photos posted on the internet or in a PHSA publication.
❖ High standards of conduct are expected, such as good manners and respect for one another's property, beliefs, and person.

❖ Everyone is asked to please stay home for at least 24 hours after having an illness and until they are no longer contagious.

Board Procedure

❖ Meetings to be held: August, November, February, April and no later than June 15th (to have a joint meeting with both the old and new board members.)
❖ Elections will be held annually. Results will be announced no later than June 1st.
❖ Board Positions are listed in the Board Member Responsibilities on the website.
❖ A quorum of board members is required for a board meeting. A quorum is one more than half of the elected board members. Decisions will be made by the majority vote of board members present at the meeting.
❖ Voting procedure is as follows: Discussion, Motion, 2nd, Discussion, Vote.
❖ Board member positions run from July 1st-June 30th of the current school year.
❖ Any changes to the bylaws or board member responsibilities require a vote from the membership.
❖ President and Treasurer are check signers and both hold a key to the post office box.

Emails/Calendar

❖ Only members can be invited to the private Facebook page and receive group emails.
❖ Emails will begin with “FYI” in subject line if they are informational only and not specifically PHSA.
❖ No selling items through email. Only items school related may be advertised for sale on the private Facebook page.
❖ Board members are the only members allowed to post events to the calendar.
Conflict Resolution Meeting.
❖ If unresolved conflicts arise within PHSA, a special board meeting may be called to address the issue. If the conflict involves board members, any party to the conflict can request the meeting be facilitated by a mediator agreed on by both parties.
❖ Disciplinary actions involving members of PHSA cannot be taken without an official vote by the board.
❖ Special meetings may be called at the written request of a minimum of three members. The nature of the issue(s) should be submitted in writing at that time. The board must then call the meeting within 30 days.

Non-profit Assets

Should PHSA ever dissolve as a non-profit, its remaining assets will be used exclusively for section 501(c)(3) exempt purposes.

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Signature Date

Revised April 2026